

Electronic Component Buyer

TrueNorth develops, produces and sells electronic communication systems to the business aviation market internationally.

We are looking for a seasoned buyer to execute a materials plan for our manufacturing and development teams.

Responsibilities

- Establish and maintain effective communication and work closely with operations, sales, customer service, engineering, product management and suppliers to ensure timely and seamless material supply.
- Review and analyze load schedules with the operations team to ensure optimal inventory availability to meet growing market commitments.
- Place orders, negotiate price and delivery of materials to produce cost savings and reduce lead times.
- Monitor and report on purchasing processes through elements such as on time delivery, quality yields, cost, and support the development of KPI's.
- Manage the on boarding of new suppliers and the performance of existing ones to meet TrueNorth's quality requirements
- Support the enhancement of ERP systems supporting the purchasing function.

Requirements

- 5 years relevant experience in an electronic manufacturing organization
- Knowledge of electronic component and sub assembly procurement.
- Knowledge of ERP systems and advanced Excel skills
- Strong analysis, planning, communication and negotiation skills
- University degree in a related discipline or equivalent experience.